Please reply to:
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Date: 11 November 2026

Notice of meeting

Environment and Sustainability Committee

Date: Thursday, 19 November 2026

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Environment and Sustainability Committee

Councillors:

J.A. Turner (Chair)	D.C. Clarke	L. E. Nichols
J.R. Boughtflower (Vice-Chair)	J.T.F. Doran	J.R. Sexton
L. Barker	K.M. Grant	H.R.D. Williams
M. Beecher	K. Howkins	P.N. Woodward
T. Burrell	A. Mathur	

Substitute Members: Councillors C. Bateson, H.S. Boparai, S.M. Doran, R.V. Geach and D. Saliagopoulos

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Agenda

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1. Apologies and Substitutes

To receive any apologies for absence and notification of substitutions.

2. Minutes **5 - 8**

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 10 September 2026.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Options paper alternative locations for a Multi-Use Games Area following the decision not to proceed at Memorial Gardens **9 - 20**

Committee is asked to:
1. Note that the Environment & Sustainability Committee has resolved not to proceed with the proposed Multi-Use Games Area (MUGA) at Memorial Gardens, Staines-upon-Thames.
2. Consider the following four potential locations for a MUGA, listed alphabetically: Laleham Park, Lammas Park, Moormede Recreation Ground and Staines Park.
3. Consider the options to select one of the four potential locations for officers to consult on and agree that the consultation outcome, site-specific feasibility findings, estimated financial implications and recommended next steps be reported to a future meeting of the Environment & Sustainability Committee.
4. Note that, if no location is selected, no further action will be taken to pursue a MUGA through this options process.

6. Staines Masterplan – Adoption as an Interim Technical Note and progression as a Supplementary Plan **21 - 218**

Committee is asked to:
Make a recommendation to Council to

1. Approve the draft Staines Masterplan, attached at Appendix A, as an Interim Technical Note, having considered the representations received during public consultation. The Interim

Technical Note shall take immediate effect as a material consideration in the determination of planning applications and appeals within the Masterplan area. For the avoidance of doubt, the Interim Technical Note does not form part of the development plan and does not introduce new planning policy beyond that contained within the adopted Spelthorne Local Plan 2024–2039/40 and relevant national planning policy.

2. Approve the Staines Masterplan as the draft Supplementary Plan for the purposes of the Town and Country Planning (Local Planning) (England) Regulations 2026, and authorise officers to undertake all necessary procedural steps required for its preparation, including:

- publication of the notice of intention to prepare a Supplementary Plan;
- update to the Local Plan timetable;
- undertake statutory consultation and;
- following consideration of representations received and making any minor changes or corrections required as a result, submission of the Supplementary Plan for independent examination.

3. Authorise the Chief Executive to make minor changes and corrections to the documents prior to submission, in consultation with the Chair and Vice Chair of Environment & Sustainability Committee
4. Inform West Surrey shadow authority of the Council's intention to progress the Staines Masterplan as a Supplementary Plan and following Vesting Day, gives consideration to continuing the examination process and determining whether to proceed to adoption.

7. Strategic CIL **219 - 248**

Committee is asked to:

1. Approve Community Infrastructure Levy (CIL) funding for the applications set out below, following consideration by the Strategic CIL Task Group and recommendation to the Environment and Sustainability Committee:
   i. Strategic CIL funding applications for:
      - Visit Staines BID – replacement of town centre digital kiosks
      - Spelthorne Borough Council – resurfacing 10 play areas across the borough

   ii. Two Local CIL applications referred from Local CIL spending boards.

8. Green Initiative Fund Request - Colne Valley Regional Park - Recommendation from Climate and Nature Working Group **249 - 266**

Committee is asked to:

- Approve Colne Valley Regional Park Trust (CVRPT) application for Green Initiatives Fund (GIF) funding for the sum of £20,000; and

- Delegate authority to the Deputy Chief Executive to finalise and enter into the Grant Funding Agreement with CVRPT

9. Green Initiative Funding Application **267 - 320**

Committee is asked to:
Approve Green Initiative Fund (GIF) funding of £16,000 towards the replacement of the existing all-electric heating system at Ashford Cemetery Lodge, Ashford TW19 7AD with an appropriately designed low carbon heating system - air source heat pump (ASHP).

10. Environment and Sustainability Committee Q2 2026/27 Performance Report **321 - 332**

The Committee is asked to consider and acknowledge the Q2 2026/27 Key Performance Indicators for Environment and Sustainability Committee.

11. Updates from Task and Finish and/or Working Groups **To Follow**

To receive an update on the following task and finish and/or working groups:

Community Infrastructure Levy Task Groups

12. Forward Plan **333 - 336**

A copy of the Environment & Sustainability Committee Forward Plan is attached.